

Lingaya's Vidyapeeth, Faridabad-121002 (Haryana,India)

(Deemed to-be-University, Under Section -3 of UGC Act-1956), Ph. No. 01292598200 – 240

Request form for getting the following Documents / Certificates

(Please tick the name of the document/s required by you)

Migration Certificate	Duplicate Mark Sheet / Correction in Mark-sheet	Employment Verification of Result	
Confidential Result	Duplicate Admit Card	Transcript per set / per University / (No. of sets required)	
Provisional Degree Certificate	Duplicate Final Degree	Award of Degree prior to Actual Convocation	
Award of Degree Post Convocation	Duplicate I Card	Any other (if any)	

Full Name (in English): _____

(CAPITAL Letters only)

Father's / Mother's Name: _____

Reg. / Roll No.: _____ Department: _____

Email ID: _____ Mobile No. _____

Name of the Document Required: _____

Purpose of the Document Required _____

Certificate:-

I need the above mentioned document and am ready to pay the Fee payable for each document as per the University Norms.

Signature of the Student _____

Date: _____

Recommendation / Comment / Counter Sign of HOD / Supervisor	
Approval from Competent Authority	
Accounts Deptt. (for receiving the fee charge)	Fee Receipt No. (Original Fee Receipt enclosed)
Controller of Examination / Dy. Registrar Academic	